

HILL COLLEGE

ADDENDUM NO. 1

RFP No. 26/27-002

Enterprise Resource Planning (ERP) and Student Information System (SIS)

Issue Date: September 14, 2026

This Addendum is issued to clarify and amend the Request for Proposals (RFP) for Enterprise Resource Planning (ERP) and Student Information System (SIS). This Addendum shall become part of the Contract Documents. All terms, conditions, specifications, and requirements of the original solicitation remain unchanged except as specifically amended below.

QUESTION NO. 1

Question:

Section 3.01, Item 5 of the RFP references a Vendor Certification Form and a Felony Conviction Notification Form. However, the Vendor Certification Form does not appear to be included in the RFP package. Please advise where the form may be obtained.

Response:

The College appreciates the vendor bringing this matter to our attention.

The reference to a **Vendor Certification Form** in Division 3, Section 3.01, Item 5 was included in error. The certifications previously contemplated by the Vendor Certification Form have been incorporated into the **Execution of Offer** form contained in **Appendix One, Section 1**. The **Felony Conviction Notification Form** is contained in **Appendix One, Section 3**.

Accordingly, **Division 3, Section 3.01, Item 5** is hereby amended as follows:

DELETE:

Completed and signed Proposal Acknowledgment Form, Vendor Certification Form, and Felony Conviction Notification Form.

REPLACE WITH:

Completed and signed Proposal Acknowledgment Form, Execution of Offer, Felony Conviction Notification Form, and all other required forms and certifications contained in Appendix One.

No separate Vendor Certification Form is required.

ADDENDUM ACKNOWLEDGMENT

Respondents shall acknowledge receipt of this Addendum on the **Addendum Acknowledgement Form (Appendix One, Section 2)** included in the RFP and submit the completed form with their proposal.

Issued By:

Hill College
Administrative Services Department
112 Lamar Drive
Hillsboro, Texas 76645

Contact:

Katrina Mangum
Director, Procurement, Contracts & Campus Projects
Hill College

END OF ADDENDUM NO. 1